

**BOARD OF TRUSTEES
SUFFOLK COUNTY DEPARTMENT OF PARKS,
RECREATION AND CONSERVATION
MINUTES OF JANUARY 19, 2012
MEADOWEDGE
WEST SAYVILLE, NEW YORK**

BOARD MEMBERS PRESENT

Miles Borden	Vice Chairman, Town of Smithtown
Gil Cardillo	Trustee, Town of Riverhead
Gregory Dawson	Chairman, Town of Islip
Michael J. Domino	Trustee, Town of Southold
Kathleen Gooding, Ph.D.	Trustee, Town of Shelter Island
Dawn Hopkins	Trustee, Town of Brookhaven
Debra Kolyer	Member of the Board
Alexander McKay	Trustee, Town of Huntington
William B. Sickles	Trustee, Town of Southampton
Richard F. White, Jr.	Trustee, Town of East Hampton

ABSENT

Bill Shilling	Member of the Board
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PARKS DEPARTMENT

Tracey Bellone	Deputy Commissioner
Jim Barr	Superintendent
Tony Trotta	Superintendent
Nick Gibbons	Principal Environmental Analyst
Colleen Hofmeister	Principal Contracts Examiner
Terry Maccarrone	Coordinator of Community Based Programs
Ann Rothenberg	Assistant to the Commissioner

GUESTS

Lauretta Fischer	Chief Environmental Analyst, Planning Department
Pamela Greene	Director, Division of Real Property, Acquisitions & Mgmt.
Janet Longo	Acquisitions Supervisor, Division of Real Property, Acquisitions and Management
Tom Young	County Attorney's Office

PUBLIC PORTION

There were not any members of the public present.

APPROVAL OF MINUTES OF SEPTEMBER 15, 2011

On page 2 change "Trustee Cardillo asked the Commissioner" to read "Trustee Dawson asked the Commissioner".

On page 3 change "a motion to adjourn the meeting was made by Trustee Dawson" to read "a motion to adjourn the meeting was made by Trustee White".

A motion to accept the minutes as amended was made by Trustee White seconded by Trustee McKay. The minutes were unanimously approved by a vote of 10-0-0.

DEPARTMENT OF PLANNING AND REAL ESTATE

Lauretta Fischer requested that the Mud Creek County Park addition on the agenda be tabled until the February meeting. Lauretta also mentioned that as of January 1st, the Planning Department has been regrouped to include the Department of Real Estate and the Department of Economic Development.

COMMISSIONER'S REPORT

Deputy Commissioner Bellone reported on the following:

Deputy Commissioner Bellone reported there is a vacancy for the position of Commissioner. The new administration is currently reviewing applicants.

Prior to the meeting, the Trustees received a copy of Resolution No. 1009-2011, AUTHORIZING THE COUNTY EXECUTIVE TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE TOWN OF SOUTHAMPTON TO INSTALL BEACH MARKERS ON COUNTY BEACHES. Legislature Schneiderman approached the Parks Department on behalf of the Town of Southampton regarding this issue. The Town of Southampton is going to be installing beach markers along their beaches and they've asked us to extend this onto County beaches. It's an emergency services need to help locate someone in the event of an emergency. The resolution requires an endorsement by Parks Board of Trustees.

Regarding this resolution, Trustee Sickles noted that Cupsogue Beach County Park is part of the Town of Brookhaven and not part of the Town of Southampton. The resolution also doesn't mention Shinnecock West County Park. Do they plan on doing the west side of the inlet? Nick Gibbons responded "yes". Trustee Sickles said that should be included in this resolution. Nick Gibbons also reported that a private contractor is being hired for the installation and Cupsogue Beach is going to be within their scope even though it's in the Town of Brookhaven.

Trustee McKay said that the 2nd Resolved No. in Resolution No. 1009 reads "the design of the markers shall be subject to the approval of the Parks Board of Trustees". He asked if the Trustees can designate this responsibility to the Parks staff.

A motion to endorse I.R. 1009-2011 – "Authorizing the County Executive to Enter into a Memorandum of Understanding with the Town of Southampton to Install Beach Markers on County Beaches" was made by Trustee McKay seconded by Trustee Cardillo. The motion was unanimously approved by a vote of 10-0-0.

A motion to create a Trustees Resolution recommending that the Parks Trustees give the authority to approve the design of beach markers, as stated in Resolution 1009-2011, to the Department of Parks, Recreation and Conservation was made by Trustee McKay and seconded by Trustee Borden. The motion was unanimously approved by a vote of 10-0-0.

CHAIRMAN'S REPORT

Trustee Dawson reviewed the meeting schedule for 2012.

A motion to approve the meeting schedule for 2012 was made by Trustee Gooding and seconded by Trustee Dawson. The motion was unanimously approved by a vote of 10-0-0.

The meeting schedule will be forwarded to the Trustees.

ROUND TABLE

Trustee Domino announced his appointment as a Trustee for the Town of Southold. It appears that this is a conflict with his serving as a Parks Trustee. As a result, this will be his last meeting. The Town of Southold will have to appoint a new Parks Trustee. Deputy Commissioner Bellone reported that the County Charter states that you cannot hold an elected or appointed position to a public office and serve as a Parks Trustee.

Trustee White inquired about the status of the bird watching pier at Cupsogue. Terry Maccarrone said DPW is still on target to issue an RFP this spring.

Trustee White inquired about the money approved for plans at Third House that was discussed at the December meeting. Trustee White asked if some of that money can be moved for “sticks and bricks” so that the flooring can be done. Terry Maccarrone reported that we have construction money for Third House, not planning money. Terry said they are exploring what steps to take next at Third House and the flooring might not be the next step. He will try to have more information for next month’s meeting.

Trustee McKay asked if the shortfall in the golf course numbers discussed at the last meeting has been made up. Colleen Hofmeister reported that we did well, but they didn’t make it all up.

Kathleen Gooding asked about the status of Deep Hollow Ranch in Montauk. Colleen Hofmeister reported we are in the process of getting a legal agreement that will transfer the current licensee’s final term of this year to the new operator who is currently there. This year we will be drafting and implementing an RFP (Request for Proposal) for a longer term agreement for someone to come in and oversee the Deep Hollow Ranch.

Trustee White thanked Colleen Hofmeister for her assistance in digging in and making this happen. Deep Hollow Ranch is a very important part of the tourist industry in Montauk.

Trustee Sickles thanked the Parks Department for the fine job they did restoring the grassland at Poxabogue County Park in Bridgehampton. It looks great.

Trustee Sickles said he was contacted by the Friends for the Long Pond Greenbelt, based out of the same area, and they are asking for authorization to have a wildlife observation blind built on the northeast end of Poxabogue Pond for hikers and birdwatchers. They are willing to fund it and willing to build it. We did a similar project at Big Reed Pond in Montauk County Park a number of years ago. It was done by the Department of Public Works and got approval from the Department of Environmental Conservation. It might be possible to pull those plans to facilitate the process.

Deputy Commissioner Bellone said that the Friends for the Long Pond Greenbelt should submit a formal request in writing and include as much detail as possible.

Colleen Hofmeister thanked Trustee Hopkins and Trustee Kolyer for serving on the camp store RFP’s. The contracts were awarded to the individuals who came in with their proposals. They were both existing concessionaires.

Trustee Dawson asked about the presence of a hot dog truck at Gardiners County Park. Colleen Hofmeister said we have agreements with mobile concession units. We will look into this matter.

The next meeting is scheduled for February 16th at Meadowedge in West Sayville, New York.

A motion to adjourn the meeting was made by Trustee White and seconded by Trustee McKay. The motion was unanimously approved by a vote of 10-0-0.